

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, December 28, 2020

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Tracy A. Brown, Vice President Thomas P. Murtaugh and Member David S. Byers.

Also present: Attorney Matthew Salsbery, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Jennifer Wafford.

- I. **PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and led the Pledge of Allegiance
- II. **APPROVAL OF MINUTES** from the Joint Meeting held on December 9, 2020.
 - Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Byers. Motion carried.
- III. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett

The claims from December 24, 2020 through December 28, 2020 were recommended for approval without exception.

 - Commissioner Byers moved to approve the Accounts Payable as presented, second by Commissioner Murtaugh. Motion carried.
- IV. **PRESENTATION OF PAYROLL** – Paula Bennett

The payroll from December 23, 2020 was recommended for approval without exception.

 - Commissioner Byers moved to approve the Payroll as presented, second by Commissioner Murtaugh. Motion carried.
- V. **RESOLUTION 2020-34-CM, Resolution Authorizing Purchase of Software Upgrade Services without Soliciting Bids or Proposal.**

Attorney Salsbery advised that this Resolution is to allow for a special purchasing method under Indiana Code 5-22-10, specifically looking at 5-22-10-7 & 8. The Information Technology Department is wanting to upgrade the phone system for the County. Frontier Communications is the only source that can service and supply the county's current Cisco Unified Communications System. The compatibility of equipment, accessories, or replacement parts is a substantial consideration in the purchase and installation of the software upgrade. Before the contract with Frontier can be executed, the Commissioner's must make a written finding, that they seek a special purchasing power under IC 5-22-10, which is the reasoning for the resolution presented.

 - Commissioner Murtaugh moved to approve RES 2020-34-CM as presented, second by Commissioner Byers. Motion carried.
- VI. **DEPARTMENT OF INFORMATION & TECHNOLOGY (DOIT)** – Kent Kroft presented and recommended:

A contract with Frontier Communications for the upgrade of Phone System Software. IT Director Kroft advised that the phone equipment currently in use by the County was purchased back in 2010, and that in 2011 Cisco quit selling the equipment. In 2015, Cisco stopped supporting the phone equipment. For the last 5 years, there has been no updated to the software. Recently, there were issues experienced with similar equipment in use at

the Lafayette Police Dispatch, which required the equipment to be replaced. The equipment integrates with the Frontier interface on the phone system. Frontier needs to set up those interfaces and migrate all the data over from the old to the new. The Contract presented is for equipment, installation and 1 year of maintenance support. The amount of the contract is \$115,084.62 for equipment, and \$22,288.64 for installation and training services. The total amount of the contract is \$137,373.26. Attorney Salsbery approved the form and legality of the agreement.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

VII. UNFINISHED/NEW BUSINESS

Amanda Balser, Health Department, presented a Memorandum of Understanding (MOU) with First Baptist Church of Lafayette, for an annex warming shelter. Amanda states that there had been an agreement in place with the YWCA. However, the YWCA is going back to normal operating procedures and hours and cannot handle the annex day shelter. The MOU with First Baptist Church is the same as the one signed with the YWCA, just a different layout on the building side.

Commissioner Murtaugh asked when the transition would happen from the YWCA to First Baptist Church? Amanda advised that the transition should be happening this weekend.

- Commissioner Murtaugh moved to approve the agreement subject to terms and conditions agreed to by parties, second by Commissioner Byers. Motion carried.

VIII. PUBLIC COMMENT

Commissioner Murtaugh thanked all of the Department Heads for everything they have done this year, especially the Health Department who continues to work tirelessly to combat COVID-19. He also thanked TEMA, the Maintenance Department, Department of Information Technology, and the Sheriff's Department.

Commissioner Murtaugh thanked and complimented Commissioner Brown on his leadership this year and believes he has done an excellent job leading.

Commissioner Byers moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE



Tracy Brown, President




Tom Murtaugh, Vice-President



David Byers, Member

ATTEST:



Robert A. Plantenga, Auditor 1/19/2021

Minutes prepared by Jennifer Wafford, Recording Secretary